

**ACA STRENGTHENING MY RECOVERY GROUP CONSCIENCE BUSINESS  
MEETING MINUTES**

**June 20, 2022, 8:45 a.m. EDST**

**Attendees:** 58 people were in attendance at the start of the meeting, among them: Adam K, Boaz, Candy, Conrad J, Jim R, Krista, Margaret, Pam, Paul K-F, Pete D, Wendy C.

**AGENDA**

1. Call to Order/Opening prayer
2. Meeting secretary, time-keeper and agenda
3. Minutes of and motions passed at the May 16, 2022 meeting
4. Reports
5. Old Business
6. New business
7. Announcements and next meeting
8. Adjournment and closing prayer

**1. CALL TO ORDER/OPENING PRAYER**

The meeting was called to order at 8:48 a.m. and opened with the Serenity Prayer. Pam read the ACA Suggested Commitment to Service.

**2. MEETING SECRETARY, TIME-KEEPER AND AGENDA**

**GC Secretary:** Boaz

**Meeting secretary:** Paul K-F

**Time-keeper:** Boaz

**MOTION** by Wendy C to accept the draft agenda. Seconded by Krista. The motion **CARRIED**.

**3. MINUTES OF AND MOTIONS PASSED AT THE MAY 16, 2022 MEETING**

**MOTION** by Wendy C to accept the draft minutes of May 16, 2022. Seconded by Krista. The motion **CARRIED**.

Wendy C read out the motions that had carried at the meeting.

#### **4. REPORTS**

##### **WSO Representative (Vivienne, alternate Jeannie)**

- In Vivienne and Jeannie's absence, Jim R reported
- He said the monthly meeting of the Board of Trustees had been long, with much discussion about the May 6-7 Annual Business Conference

**MOTION** by Krista to accept the report as presented. Seconded by Pam. The motion **CARRIED**.

##### **Treasurer (Adam K)**

- Adam said donations in May were \$424, a healthy increase over April
- He said \$500 was sent to the WSO - \$375 to its general fund and \$125 (25% of the total) to the International Literature Scholarship Fund
- Jim R said that it has not been decided whether ACA will hold in-person Annual Business Conferences in the future, as much interest is being expressed in having virtual meetings; it likely is premature to begin setting aside money to send a delegate
- Adam noted that \$568 in donations is still in a CashApp account, which cannot be sent to WSO; Jim offered to facilitate Adam making contact with Leslie, who had assisted him when he was Treasurer to move money in CashApp to PayPal

**MOTION** by Jim R to accept the Treasurer's report as presented. Seconded by Krista. The motion **CARRIED**.

##### **Service Team Co-Secretaries (Jim R and Will B)**

- Will noted that they have good coverage for the various days of the week for meeting chairs but not for newcomer-greeters
- The secretaries have been using WhatsApp to support efficient communication among those performing service, and good discussions continue to be had at the informal service team forums they have been hosting on the 7<sup>th</sup>, 17<sup>th</sup> and 27<sup>th</sup> of each month
- More information in their report, which is on the website

**MOTION** by Candy to accept the Service Team Co-Secretaries' report as presented. Seconded by Krista. The motion **CARRIED**.

##### **Web Servant (Conrad J)**

- Conrad said the website had had 4,078 views in May, slightly more than April
- He noted that the most viewed webpages in the last 30 days, in descending order, were: Our Meeting, the Slides, the Contact List, the Home Page and Tony A's 12 Steps

- Paul K-F asked if the website was being hit with messages from bots or other problems; Wendy C said the licence for a plug-in which captures most of these had expired and suggested it would be wise to renew it
- Wendy said the \$144 annual fee is within the approved budget for the website; Conrad said it would be helpful to have the plug-in
- She said she has also put Captchas on all forms that are used

**MOTION** by Krista to accept the Web Servant's report as presented. Seconded by Wendy C. The motion **CARRIED**.

**Service Descriptions Committee (Paul K-F)**

- Paul K-F said the committee did not meet in the past month
- He said 12 position descriptions developed and recommended by the committee, and approved at previous monthly business meetings, are published on the website (details in the report on the website)
- Will B asked about the status of the Newcomer Co-ordinator position description; Paul said it was developed and approved at a previous monthly business meeting, but was then set aside at a subsequent business meeting, as it was judged unnecessary at that time
- Jim R said there may be merit in resurrecting this position, as someone serving in it could help to fill periodic vacancies in the schedule for newcomer-greeters
- Paul said that he had again also spent time with Boaz discussing the Group Conscience Secretary's tasks and agenda, in helping them prepare for and chair this month's business meeting

**MOTION** by Krista to accept the Service Descriptions Committee's report as presented. Seconded by Pam. The motion **CARRIED**.

**Communications Co-Secretaries (Wendy C and Matt D)**

- Wendy C said, in addition to emails being sent to the [acamorning.org](mailto:acamorning.org) accounts, some is still being sent to the gmail account and so that needs to be checked periodically; Pete D is now the back-up phone number for retrieving the account.
- She said a new [techhost@acamorning.org](mailto:techhost@acamorning.org) account has been created so that tech hosts need not sign into the [acamorning@gmail.com](mailto:acamorning@gmail.com) account for verification information. Following a chat with Zoom staff, this new approach will enable up to 10 people who are tech hosts to receive a one-time verification code for logging into the Zoom account.
- She said she is looking for someone to replace her as Communications Co-Secretary and an accident Matt D had is precluding his service; Joy and Julie D expressed interest in assisting.

**MOTION** by Krista to accept the Communications Co-Secretaries' report as presented. Seconded by Paul K-F. The motion **CARRIED**.

## **5. BUSINESS ARISING FROM THE PREVIOUS MEETING**

Boaz began the discussion by referencing the motion passed on May 16, 2022 to call a meeting to discuss other meetings using the Zoom account. Pam said the Boundaries and Men's meetings were discussed at a meeting that was held, but no conclusions were arrived at or recommendations formulated.

Krista said that there are operational (e.g., who is letting people into meetings) and security (e.g., ensuring a meeting has a trained technical host who can address problems that can arise; SMR ultimately being responsible for what happens when others use its account) considerations which need to be addressed to avoid problems with other meetings using the group's Zoom account; Conrad concurred.

Jim R said the group may be eligible to use a second Zoom account under our current licence. Pete D said that the Men's meetings have turned to tech hosts for guidance on how to do certain things in Zoom, and offering tech host to those outside of the morning meeting. Krista said rules are needed to maintain security. Conrad wondered why other groups do not set up their own Zoom accounts.

Wendy C said perhaps the idea of another meeting account under our current licence needs to be explored more thoroughly. Jim R said the Zoom account effectively belongs to the morning group, but he did not believe that allowing others to use it to meeting was incompatible with security.

Boaz noted that not enough trusted servants had participated at the meeting Pam referenced for the group to make progress on the issue. Paul K-F suggested the mandate of the committee be to recommend criteria (e.g., what do other meetings need to do to be eligible to use the account, such as a purpose that supports recovery, consistent with the ACA Traditions, etc.) and guidelines (e.g., ensuring proper security through the use of trusted servants such as trained tech hosts) for these other meetings.

Margaret said the Boundaries meeting is not listed as a meeting on the ACA website; about 50-60 people attend each week on Friday mornings, after morning fellowship concludes. The transition from the morning meeting to this meeting is smooth and there is a good synergy between the two.

There was general agreement that there was value in calling a second meeting to discuss the issue.

**MOTION** by Jim R that Pam poll coordinate a time for the committee on Zoom meetings meet. Seconded by Pam. The motion **CARRIED**.

**6. NEW BUSINESS**

No new business was discussed.

**7. ANNOUNCEMENTS AND NEXT MEETING**

No announcements were made.

**NEXT ACA SMR GROUP CONSCIENCE BUSINESS MEETING WILL BE MONDAY,  
JULY 18, 2022 at 8:45 a.m. EDST**

**8. ADJOURNMENT AND CLOSING PRAYER**

**MOTION** by Wendy C to adjourn the meeting at 9:51 a.m. Seconded by Candy.  
The motion **CARRIED**.

The meeting ended with the Serenity Prayer.