**Final Draft Survey Feedback Review with GC**

5/7/21 9:00-10:15 AM EST

Attendees: Jim R, Caitlyn, Kimberly C, Barbara S, Beverly, Austine R, Wendy F, Adam K

Agenda

1. Question 3 finalization

2. Final reviewer (respondant #9) feedback

3. Next steps / path forward

Minutes

* Barbara S – likes 1C – advanced training might include just comfort rules. Includes other cultural items.
* Jim R – lots of capitalized terms, might be confusing for newcomers. Does not like Advantage/disadvantage. Does not like term “Training”, would prefer “support.”
* Wendy F – measures safety based on her feelings, instead of determining if room host was trained enough or is having a challenging day themselves.
* Caitlyn – also concerned with too much capitalization
* Kimberly – would like instead of question 3, the 2 new respondant questions of “have you had any safety issues” “and if so, what did you do about it?”
* Austine – are we keeping to the boundaries of this survey? What was the original scope?
* Barbara S – how can we use the survey? Tone of voice, host getting triggered, etc. cultural things. How may we develop training further?
* Austine – remove safe/unsafe behavior from final item.
* Barbara S – service committee – Sunday meeting could be the focus of issues experienced, does not support asking for free text of what issues members have experienced. Liked Final question#2.
* Motion –
  + Remove question#3 (Room Host Question 1/1B/1C options). – to be covered in new modified wording of last free text question at end of survey.
  + Modify final free text entry item to: Please enter any comments that you feel may help improve our meeting. (e.g. safe/unsafe behavior) How may we develop training further? What additional elements should be considered? [free text] 4 ayes, 0 nays.
* Respondant#9 feedback –
  + Motion: add “(e.g. new role of pre-meeting morning greeter)” to 2nd option on Pre Meeting Question 2 about structuring the pre meeting discussion. Voted and passed.
* Motion by Jim
  + Remove capitalized letters as much as possible. Voted and passed. Aye - Austine, Adam, Barbara, Jim R.
* Barbara – “cross talk” may be italicized instead of capitalized
* Survey Respondant#9 feedback - #6 Can an answer be added : Add a group comfort rule for using the chat in the Leader scrip.
  + Barbara S - Suggestion to add to the main room script. This won’t be a part of the survey, but might be a discussion point at a future GC meeting.

Next steps?

* Publish – Sunday or Monday – 2 weeks (Adam to ask Wendy C for best response times)
* Email text – up to Adam to craft.
* Who can make announcements throughout the 2 weeks, to ensure good response rate?

Motion to close – Barbara, seconded Adam, meeting adjourned.